



HOW TO QUALIFY

For St. Tammany Parish Public Pre-K

To qualify for St. Tammany Parish Public School Pre-K Program at no cost, a child must be 4 years old by September 30, 2019, meet income requirements, and register at the school within the attendance boundaries based on your physical address. The **three-step process** is as follows:

1. Complete Online Application

Complete the early childhood application online at www.stpsb.org/childcare.

2. Income Verification

Bring the required income documents to the Early Childhood Office at the location below beginning **February 25, 2019**.

Harrison Curriculum Center

706 W. 28th Avenue, Covington, LA 70433

Monday –Friday 8:30 AM –4:00 PM

Bring one of the following documents with you to verify income eligibility:

- Two consecutive check stubs within two months of completing income verification for each working adult supporting the family. Eligibility is based on **total** household income supporting the family
- Monetary Determination Letter from the Workforce Commission of LA, if unemployed
- Current foster care placement agreement from DCFS
- Food Stamp Eligibility letter (SNAP), noting case certification period and the child's name

3. Register at School

Once you have completed the above steps and qualify, you will be notified with information to register in person at your school. Be sure to bring the required documents with you to register.

Documents to bring to the school on your scheduled date include:

- Certified Birth Certificate
- Social Security Card
- 3 Proofs of residency (Examples: current utility bill, signed real estate lease, etc.)

All three steps will need to be done in order for registration to be complete.

For more information about the St. Tammany Parish Public Schools Pre K Program contact the Early Childhood Department at 985-898-3306.