

# **ABITA SPRINGS ELEMENTARY**

## **SCHOOL/PARENT COMPACT/POLICY**

*Abita Springs Elementary School administration, faculty, staff and parents of students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

*This school-parent compact is in effect during school year 2016-2017.*

### **School Responsibilities**

**Abita Springs Elementary will:**

**1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

- Follow the St. Tammany Parish Public School's Guaranteed Curriculum which includes pre, mid-year, and post assessments, student learning goals, and recommended materials including technology integration
- Offer individualized instruction by using Accelerated Reading and Accelerated Math
- Offer students, parents, and teachers online curriculum resources
- Provide MHP services for those students needing them to be successful in class
- Use yearly school data analysis to write and review the Title 1 School Improvement Plan quarterly and annually. The school data analysis gives information about:
  - student performance on district and state wide testing
  - subgroup performances
  - schools strengths and weaknesses
- The Title 1 School Improvement Plan is used to plan for budgeting and implementing activities and technology that will assist in reaching our school wide goals.

**2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:**

- At the beginning of the school year

- Parent/teacher conferences as needed during the school year
  - Quarterly if a need is indicated on the report card
  - ASE Meet and Greet night
  - Pre-K monthly meetings with parents
  - State Testing compact conferences
  - Student Assistance Team meeting
  - Individualized Educational Plan meetings
2. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports in the middle of every nine weeks with students' progress.
- DIBELS report and explanation after each benchmark testing period
  - Interim reports send in the middle of each quarter
  - Report cards sent home at the end of each quarter
  - Weekly folders sent home with student test papers, class work, and class newsletters
  - Parents who have a child receiving Special Education services are given quarterly progress reports for goals set by the IEP committee
  - Discipline reports
  - JPAMS Parent Portal to view student progress
  - Quarterly STAR Reading reports (1<sup>st</sup>-3<sup>rd</sup>) STAR Math reports (2<sup>nd</sup> & 3<sup>rd</sup>)
  - Moby Max Reading and Math reports (2<sup>nd</sup> & 3<sup>rd</sup> grade)
3. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
- Emails & Phone calls
  - Letter/Note correspondence in take home folders
  - Parent/teacher conferences either by phone or face to face during teachers planning hours, before school, or after school
  - Student Assistance Team meetings
  - Individualized Educational Plan meetings
4. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
- Serve on the Title 1 School Parent/Family Involvement committee
  - Title 1 Parental Involvement activities.
  - Parent workroom provides opportunities for parents to help teachers with daily copying, cutting, laminating, etc.
  - Parents are asked to volunteer to help with school wide functions.
  - Parents are encouraged to chaperone on educational field trips.
  - PTA invites volunteers to help with all school fundraiser and volunteering opportunities in the parent workroom.

- Parents/family members are invited to have lunch with their child at any time.
- Parents are invited to all school performances.

## **Parent Responsibilities**

**We, as parents, will support our children’s learning in the following ways:**

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Monitoring the amount of time their child spends on electronic devices.*
- *Volunteering in my child’s classroom.*
- *Participating, as appropriate, in decisions relating to my children’s education.*
- *Promoting positive use of my child’s extracurricular time.*
- *Staying informed about my child’s education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school’s School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State’s Committee of Practitioners, the School Support Team or other school advisory or policy groups.*
- *Communicate with teachers, staff, and administrators through notes, conferences, class visits, volunteering, and website/email regarding the well-being of their child.*

## **Student Responsibilities**

**We, as students, will share the responsibility to improve our academic achievement and achieve the State’s high standards. Specifically, we will:**

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*
- *Follow the “Buzzing To Be The Best” expectations. (Be Respectful, Be Responsible, Be Safe)*

## **Additional Required School Responsibilities**

Abita Spring Elementary will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has

been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified.

### **Optional School Responsibilities**

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, Abita Springs Elementary will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

## **NOTES FOR COMPLETING THE SCHOOL/PARENT COMPACT**

*Each school receiving funds under Title I, Part A of the Every Student Succeeds Act (ESSA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written parental involvement policy developed by the school and parents under ESSA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.*

*Schools and parents may use the sample template above as a framework for the information to be included in their school-parent compact. **Schools and parents are not required to follow this sample template or framework, but if they don't, they MUST include all of the bolded items listed under "Required School-Parent Compact Provisions", in order to cover all of the information required to be in the school-parent compact.** Schools and parents, in consultation with students, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement.*

*The section entitled School Responsibilities on Page 1 IS REQUIRED. Under each numbered item explain how the item will be carried out at your school.*

*The section entitled Parent Responsibilities on Page 2 IS REQUIRED. You may add to or adjust the bullets provided in order to fit your school situation.*

*The section entitled Student Responsibilities on Page 2 IS OPTIONAL. If you are not going to use this section, delete it. If you do use it, you may add to or adjust the bullets provided in order to fit your school situation.*

*The section entitled Additional Required School Responsibilities on Page 3 DOES NOT HAVE TO BE INCLUDED in the Compact/Policy. However, **THESE RESPONSIBILITIES MUST BE CARRIED OUT BY EACH SCHOOL AND DOCUMENTATION MUST BE MAINTAINED THAT THEY HAVE BEEN CARRIED OUT.***

*The section entitled Additional Optional School Responsibilities IS OPTIONAL. Your school may delete or include some or all of the items.*